**Huaxia Chinese School at Bergen, Inc**

**华夏博根中文学校**

**P.O Box #9180,**

**Paramus, NJ 07652**

[www.hxbg.org](http://www.hxbg.org)

**Board Meeting Minutes**

**Date**: March 05, 2025, 8:10 PM-9:19PM

**Location:** Zoom Meeting

**Attendance Roster:**

**Present:**

李云欣(Joyce Li), President

王志红 (Zhihong Wang), Board Member and Principal

尚衍文(Yanwen Shang), Secretary

姜燕 (Julie Li), Treasury

侯恬田 (Tiana Hou), Board Member

朱健辉 (Jake Zhu), Board Member

谢宜(Yi Xie), Board Member

陈作新(Joe Chen),Board Member

沈澄宇 (Chengyu Sheng), Board Member

毛鸿雁 (Jenny Mao), Financial Manager

| Topic | Discussion/Action/Decision | Responsible Person(s) | Status |
| --- | --- | --- | --- |
| Review for the budget plan and actual spending for academic year from 2024 to 2025 | School financial manager Jenny Mao presented the itemized details for the initial budget plan alongside with the actual spending up to the March of 2025. She presented details on the net income and expense on each item and explained to the board members some of the budget increase for 2025. Principal Wang also commented on a few items including textbooks fees and the wage adjustment for the teachers. Overall, the total budget remains close to that from the previous academic year with a small increase. Board members raised several questions on some spendings including the new year festival celebration, teacher training, and the need for improving the school’s webpages. Those questions were addressed by Manager Mao and Principal Wang. | All | Approved by voting. See attached screenshot. |
| Discussion on the re-election for board directors. | President explained to the board that the re-election process is time consuming. It was challenging to find sufficient interested candidates in the previous election. Since the board and the school staff are working with each other smoothly at this moment, another re-election in such a short time frame appears not called-for and may only be interruptive. She recommended further discussion on how the process may be improved in the future. With some more discussions, the board agreed to move according to the by-law to announce to the members inviting interested candidates to apply for annomination.. | Board of Directors | Approved by no objections. |

